

**Mississippi Secretary of State**  
700 North Street P. O. Box 136, Jackson, MS 39205-0136

**ADMINISTRATIVE PROCEDURES NOTICE FILING**

AGENCY NAME Mississippi Department of Archives & History (MDAH)		CONTACT PERSON Jessica Kelly		TELEPHONE NUMBER 601.576.6865	
ADDRESS 200 North Street		CITY Jackson		STATE MS	ZIP 39201
EMAIL jkelly@mdah.state.ms.us	SUBMIT DATE 05/30/13	Name or number of rule(s): Part 2 Chapter 1: Policy for Products, Services, and Fees Part 2 Chapter 9: Public Records – Standards: Destruction of Original Records after Imaging.			

**Short explanation of rule/amendment/repeal and reason(s) for proposing rule/amendment/repeal:** Part 2 Chapter 1: Policy for Products, Services, and Fees. REPEAL. This policy defines MDAH policies regarding products and services related to the acquisition and use of reproductions of items held by the Archives and Records Services Division. MDAH proposes a repeal of this policy because it has been superseded by Part 1 Chapter 5: Policy for Image Duplication and Use.

Part 2 Chapter 9: Public Records – Standards: Destruction of Original Records after Imaging. REPEAL. This policy provides the standards that must be used by state agencies, counties, municipalities, or other entities of the State of Mississippi, when undertaking imaging technology applications with the intent of disposing of the original public records. MDAH proposes a repeal of this policy because it has been superseded by Part 2 Chapter 11: Policy on Reformatting Public Records of Archival and Enduring Value.

**Specific legal authority authorizing the promulgation of rule:** §§ 25-59-1, 25-61-7, 25-59-3, 25-59-9, 25-59-29, and 19-15-3.

**List all rules repealed, amended, or suspended by the proposed rule:** Part 2 Chapter 1: Policy for Products, Services, and Fees. Part 2 Chapter 9: Public Records – Standards: Destruction of Original Records after Imaging.

**ORAL PROCEEDING:**

☐ An oral proceeding is scheduled for this rule on Date: \_\_\_\_\_ Time: \_\_\_\_\_ Place: \_\_\_\_\_

☒ Presently, an oral proceeding is not scheduled on this rule.

If an oral proceeding is not scheduled, an oral proceeding must be held if a written request for an oral proceeding is submitted by a political subdivision, an agency or ten (10) or more persons. The written request should be submitted to the agency contact person at the above address within twenty (20) days after the filing of this notice of proposed rule adoption and should include the name, address, email address, and telephone number of the person(s) making the request; and, if you are an agent or attorney, the name, address, email address, and telephone number of the party or parties you represent. At any time within the twenty-five (25) day public comment period, written submissions including arguments, data, and views on the proposed rule/amendment/repeal may be submitted to the filing agency.

**ECONOMIC IMPACT STATEMENT:**

☒ Economic impact statement not required for this rule. ☐ Concise summary of economic impact statement attached.

TEMPORARY RULES	PROPOSED ACTION ON RULES	FINAL ACTION ON RULES
_____ Original filing _____ Renewal of effectiveness To be in effect in _____ days Effective date: _____ Immediately upon filing _____ Other (specify): _____	<b>Action proposed:</b> _____ New rule(s) _____ Amendment to existing rule(s) <input checked="" type="checkbox"/> Repeal of existing rule(s) _____ Adoption by reference <b>Proposed final effective date:</b> <input checked="" type="checkbox"/> 30 days after filing _____ Other (specify): _____	<b>Date Proposed Rule Filed:</b> <b>Action taken:</b> <input checked="" type="checkbox"/> Adopted with no changes in text _____ Adopted with changes _____ Adopted by reference _____ Withdrawn _____ Repeal adopted as proposed <b>Effective date:</b> _____ 30 days after filing <input checked="" type="checkbox"/> Other (specify): _____

Printed name and Title of person authorized to file rules: Jessica Kelly, Personnel Officer

Signature of person authorized to file rules: Jessica Kelly

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*JW*